**Vendor Contact Information**

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# Invoice Submission Channel

Ariba will be Elanco’s preferred method of transacting with vendors—sending purchase orders and receiving invoices. Some vendors may choose to not join Ariba or may not be able to send invoices via the Ariba network due to government regulations.

**Here are the primary invoicing channels by country:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COUNTRY** | **ARIBA COMPLIANCE** | **PRIMARY** | **SECONDARY** | **PAPER INVOICE MAILING LOCATION** |
| Argentina | No | Tax Portal via Email | N/A | N/A |
| Australia | Yes | ARIBA | Email | N/A |
| Austria | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Bangladesh | No | Paper | Email | Elanco Bangladesh Ltd Praasad Trade Center (11 Floor), 6 Kemal Ataturk Avenue, Banani, Dhaka 1213, Bangladesh |
| Belgium | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Brazil | Yes | ARIBA | N/A | N/A |
| Canada | Yes | ARIBA | Email | N/A |
| Chile | Yes - Turn off ARIBA e-Invoicing | Tax Portal via Email | N/A | N/A |
| China | No | Paper | Email | 礼蓝（上海）动物保健有限公司/  礼蓝 （四川）动物保健有限公司  上海市黄浦区黄陂北路227号中区广场17楼, 200001  Elanco (Shanghai) Animal Health Co. Ltd./  Elanco (Sichuan) Animal Health Co. Ltd.  17F, No. 227, North Huang Pi Road, Central Plaza, Huang Pu District, Shanghai, 200003, China |
| Colombia | No | Email | N/A | N/A |
| Costa Rica | No | Email | N/A | N/A |
| Czech Republic | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Denmark | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| France | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Germany | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Hungary | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| India | No | Email | Paper | Elanco Innovation and Alliance Centre India LLP  3rd Floor, Indiqube Golf View Homes, Rustam Bagh Layout,  Bengaluru, Bengaluru (Bangalore) Urban, Karnataka, 560017 |
| Indonesia | No | Paper | Email | PT. Elanco Animal Health Indonesia  Gedung Alamanda Tower, Lt. 17 unit B, C dan D, Jl. TB Simatupang Kav. 23-24, Jakarta Selatan |
| Ireland | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Italy | Yes - Turn off ARIBA e-Invoicing | Tax Portal via SAP eDoc | Paper | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Japan | Yes | ARIBA | Paper | Elanco Japan K.K.  Akasaka Garden City 15F, 4-15-1 Akasaka, Minato-ku, Tokyo 107-0052 |
| Malaysia | Yes | ARIBA | Email | N/A |
| Mexico | Yes | ARIBA | Email | N/A |
| Netherlands | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| New Zealand | Yes | ARIBA | Email | N/A |
| Norway | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Panama | No | Email | N/A | N/A |
| Philippines | No | Paper | Email | Elanco Philippines Inc.  Unit 1202, 12th Floor The Podium West Tower No. 12 ADB Avenue, Ortigas Center, Mandaluyong City |
| Poland | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Portugal | No | Paper | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Russia | No | Paper | N/A | 10 Presnenskaya Naberezhnaya Str., premise 1B, office13, Moscow, 123112, Russian Federation |
| Slovenia | No | Paper | N/A | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| South Africa | Yes | ARIBA | Email | N/A |
| South Korea | No | Email | N/A | N/A |
| Spain | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Sweden | No | Email | Paper | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Switzerland | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| Taiwan | No | Email | Paper | Elanco (Taiwan) Animal Health Co Ltd  4F, No. 168, Dunhua N. Rd., Songshan Dist., Taipei 105405, Taiwan, R.O.C.  台灣禮藍動保股份有限公司  台北市松山區敦化北路168號4樓 |
| Thailand | No | Paper | Email | Elanco (Thailand) Ltd.  689 Bhiraj Tower at EmQuartier, Floor 17th/1, 9-14 Sukhumvit Road, North Klongton Sub-District - Vadhana District, Bangkok 10110 - THAILAND |
| Turkey | No | Paper | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| UK | Yes | ARIBA | Email | Elanco Solution Center Sp.z o.o.  ul. Rondo Daszynskiego 2B,  00-843 Warsaw, Poland |
| USA | Yes | ARIBA | Email | Elanco US Inc.  2500 Innovation Way  Greenfield, IN 46140  United States |
| Vietnam | No | Email | Paper | Elanco Vietnam Company Limited  15th Floor, Lim Building 3, 29A Nguyen Dinh Chieu, Da Kao Ward, District 1, Ho Chi Minh City, Vietnam |

# Invoice Submission (via Email Address)

For invoices submission via email, refer to the table below for the Elanco invoice submission mailbox address.

This is designated mailboxes for vendor invoices submission only, the email content is not monitored. For any enquiry, please do refer to the general enquiry contact table.

Note – There is restricted invoice submission format. Each invoice must be sent in a single PDF file, multiple invoices in a single PDF file are not acceptable.

Incorrect invoice submission format will lead to potential delay in processing.

|  |  |  |  |
| --- | --- | --- | --- |
| **Country** | **Country Name** | **Invoice Type** | **Email ID** |
| **AR** | **Argentina** | Vendor Invoices | ARinvoices@elancoah.com |
| **AT** | **Austria** | Vendor Invoices | ATinvoices@elancoah.com |
| **AU** | **Australia** | Vendor Invoices | AUinvoices@elancoah.com |
| **BD** | **Bangladesh** | Vendor Invoices | BDinvoices@elancoah.com |
| **BE** | **Belgium** | Vendor Invoices | BEinvoices@elancoah.com |
| **BR** | **Brazil** | Vendor Invoices | BRinvoices@elancoah.com |
| **CA** | **Canada** | Vendor Invoices | CAinvoices@elancoah.com |
| **CH** | **Switzerland** | Vendor Invoices | CHinvoices@elancoah.com |
| **CL** | **Chile** | Vendor Invoices | CLinvoices@elancoah.com |
| **CN** | **China** | Vendor Invoices | CNinvoices@elancoah.com |
| **CO** | **Colombia** | Vendor Invoices | COinvoices@elancoah.com |
| **CR** | **Costa Rica** | Vendor Invoices | CRinvoices@elancoah.com |
| **CZ** | **Czech Rep** | Vendor Invoices | CZinvoices@elancoah.com |
| **DE** | **Germany** | Vendor Invoices | DEinvoices@elancoah.com |
| **DK** | **Denmark** | Vendor Invoices | DKinvoices@elancoah.com |
| **ES** | **Spain** | Vendor Invoices | ESinvoices@elancoah.com |
| **FR** | **France** | Vendor Invoices | FRinvoices@elancoah.com |
| **GB** | **Great Britain** | Vendor Invoices | GBinvoices@elancoah.com |
| **HU** | **Hungary** | Vendor Invoices | HUinvoices@elancoah.com |
| **ID** | **Indonesia** | Vendor Invoices | IDinvoices@elancoah.com |
| **IE** | **Ireland** | Vendor Invoices | IEinvoices@elancoah.com |
| **IN** | **India** | Vendor Invoices | INinvoices@elancoah.com |
| **IT** | **Italy** | Vendor Invoices | ITinvoices@elancoah.com |
| **JP** | **Japan** | Vendor Invoices | JPinvoices@elancoah.com |
| **KR** | **South Korea** | Vendor Invoices | [KRinvoices@elancoah.com](mailto:KRinvoices@elancoah.com) |
| **MX** | **Mexico** | Vendor Invoices | MXinvoices@elancoah.com |
| **MY** | **Malaysia** | Vendor Invoices | MYinvoices@elancoah.com |
| **NL** | **Netherlands** | Vendor Invoices | NLinvoices@elancoah.com |
| **NO** | **Norway** | Vendor Invoices | NOinvoices@elancoah.com |
| **NZ** | **New Zealand** | Vendor Invoices | NZinvoices@elancoah.com |
| **PA** | **Panama** | Vendor Invoices | PAinvoices@elancoah.com |
| **PH** | **Philippines** | Vendor Invoices | PHinvoices@elancoah.com |
| **PL** | **Poland** | Vendor Invoices | PLinvoices@elancoah.com |
| **PT** | **Portugal** | Vendor Invoices | PTinvoices@elancoah.com |
| **RU** | **Russia** | Vendor Invoices | RUinvoices@elancoah.com |
| **SE** | **Sweden** | Vendor Invoices | SEinvoices@elancoah.com |
| **SI** | **Slovenia** | Vendor Invoices | SIinvoices@elancoah.com |
| **TH** | **Thailand** | Vendor Invoices | THinvoices@elancoah.com |
| **TR** | **Turkey** | Vendor Invoices | TRinvoices@elancoah.com |
| **TW** | **Taiwan** | Vendor Invoices | TWinvoices@elancoah.com |
| **US** | **United States of America** | Vendor Invoices | USinvoices@elancoah.com |
| **VN** | **Vietnam** | Vendor Invoices | VNFIN\_LCA@elancoah.com |
| **ZA** | **South Africa** | Vendor Invoices | ZAinvoices@elancoah.com |

# P2P General Inquiry Contact

For general questions, please reach out to the following contacts:

|  |  |
| --- | --- |
| **Region / Country** | **Contact Information** |
| **APAC (English)** | [P2P\_ESC\_APAC@elancoah.com](mailto:P2P_ESC_APAC@elancoah.com) |
| **Benelux (Belgium/Nederland) (English)** | [P2P\_AP\_Benelux@elancoah.com](mailto:P2P_AP_Benelux@elancoah.com) |
| **Canada (English)** | [P2P\_AP\_Canada@elancoah.com](mailto:P2P_AP_Canada@elancoah.com) |
| **CEERTMEA (Poland/Russia/Slovenia/Turkey/Czech Republic/Hungary) (English, Polish)** | [P2P\_AP\_CEERTMEA@elancoah.com](mailto:P2P_AP_CEERTMEA@elancoah.com) |
| **DACH (Germany/Austria) (German, English)** | [P2P\_AP\_Dach@elancoah.com](mailto:P2P_AP_Dach@elancoah.com)  **Contact Center Phone No: +498000010840** |
| **France (French, English)** | [P2P\_AP\_France@elancoah.com](mailto:P2P_AP_France@elancoah.com) |
| **Iberia (Portugal/Spain) (English, Spanish, Portuguese)** | [P2P\_AP\_Iberia@elancoah.com](mailto:P2P_AP_Iberia@elancoah.com) |
| **Italy (Italian, English)** | [P2P\_AP\_Italy@elancoah.com](mailto:P2P_AP_Italy@elancoah.com) |
| **LATAM (Spanish, English)** | **For general enquiry:**  [Ptp\_vq\_latam@elancoah.com](mailto:Ptp_vq_latam@elancoah.com)  **For payment enquiry:**  [p2p\_payments\_ar@elancoah.com](mailto:p2p_payments_ar@elancoah.com) **(Argentina)**  [p2p\_payments\_br@elancoah.com](mailto:p2p_payments_mx@elancoah.com) **(Brazil)**  [p2p\_payments\_cl@elancoah.com](mailto:p2p_payments_mx@elancoah.com) **(Chile)**  [p2p\_payments\_co@elancoah.com](mailto:p2p_payments_mx@elancoah.com) **(Colombia)**  [p2p\_payments\_cr@elancoah.com](mailto:p2p_payments_ar@elancoah.com) **(Costa Rica)**  [p2p\_payments\_mx@elancoah.com](mailto:p2p_payments_mx@elancoah.com) **(Mexico)** |
| **Nordic (Norway/Denmark/Sweden) (English)** | [P2P\_AP\_Nordic@elancoah.com](mailto:P2P_AP_Nordic@elancoah.com) |
| **South Africa (English)** | [P2P\_AP\_South\_Africa@elancoah.com](mailto:P2P_AP_South_Africa@elancoah.com) |
| **Switzerland (German, English)** | [P2P\_AP\_Switzerland@elancoah.com](mailto:P2P_AP_Switzerland@elancoah.com) |
| **UK & Ireland (English)** | [P2P\_AP\_UKI@elancoah.com](mailto:P2P_AP_UKI@elancoah.com) |
| **USA (English)** | [P2P\_AP\_US@elancoah.com](mailto:P2P_AP_US@elancoah.com)  **Contact Center Phone No: +18778883313** |